



Victoria Glen Manor Inc.

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November 30, 2021

VGM Residents and families

The Christmas season is fast approaching, and we would like you to know that at Victoria Glen Manor, we are trying to make plans for the holidays while balancing the safety of all of our residents.

We will accept Christmas gifts (please limit number and size) into our shipping and receiving area at the back of the building **from December 1 through 17, 2021**. All gifts should be in a sealed box or bag with the resident's name clearly written on the exterior. You can call our front office (273-4885 ext 4885) to arrange your drop off time. Once the parcel has been received, we will hold it, untouched, in quarantine until Christmas Eve. We will deliver all packages on Christmas Eve and we will help residents open their gifts on Christmas morning.

We will be continuing with our regular indoor visits for Designated Support Persons (DSPs) up to and including Dec. 24th. We will be suspending visits on December 25 and 26, and January 1-2, but other days will have visit slots available. Visits may be schedule by calling 273-4885 ext 4985.

We would like to take this opportunity to wish you health and happiness as we cross into a new year. If you have any questions or concerns about our holiday plans, feel free to reach out to any of our management team or our front office staff.

Sincerely,

VGM Management Team